

LINWOOD COMMON COUNCIL
CAUCUS AGENDA
June 14, 2023
6:00 P.M.

**NOTICE OF THIS MEETING HAS BEEN PUBLISHED
IN ACCORDANCE WITH THE REQUIREMENTS OF
THE OPEN PUBLIC MEETINGS ACT.**

1. Roll Call Mayor Matik _____ Mrs. Albright _____ Mrs. Byrnes _____
 Mrs. DeDomenicis _____ Mr. Levinson _____ Mr. Michael _____
 Mr. Walcoff _____ Mr. Ford _____

 Professionals: Mr. Youngblood _____ Mr. Polistina _____ Mrs. Napoli _____

2. Approval of Minutes Without Formal Reading
3. Mayor's Report
4. Councilwoman Albright
 - A. Planning, Engineering, & Development
 1. Resolution authoring submission of a Grant Application to the NJDOT for the resurfacing of Wabash Avenue, Phase 3.
5. Councilwoman Byrnes
 - A. Neighborhood Services
6. Councilwoman DeDomenicis
 - A. Public Works
 1. Resolutions authorizing the placement of Liens on 200 Haines and 2 E. Monroe Avenue in accordance with City Code Chapter 99, Section 3
7. Councilman Levinson
 - A. Revenue & Finance
 1. JIF Renewal Presentation & Resolution
 - B. Resolutions honoring Mainland Youth Lacrosse 3/4 boys and 7/8 girls teams
8. Councilman Michael
 - A. Public Safety
9. Council President Ford
 - A. Administration
10. Solicitor's Report

**LINWOOD COMMON COUNCIL
AGENDA OF REGULAR MEETING
June 14, 2023**

CALL TO ORDER

**NOTICE OF THIS MEETING HAS BEEN
PUBLISHED IN ACCORDANCE WITH THE
REQUIREMENTS OF THE OPEN PUBLIC MEETINGS ACT.**

FLAG SALUTE: Councilman Matt Levinson

ROLL CALL

APPROVAL OF MINUTES WITHOUT FORMAL READING

RESOLUTIONS

- | | |
|-----------------|--|
| 106-2023 | A Resolution honoring the Mainland 3/4 Boys Lacrosse Team |
| 107-2023 | A Resolution honoring the Mainland 7/8 Girls Lacrosse Team |

PRESENTATION

Atlantic County Municipal Joint Insurance Renewal Presentation

RESOLUTIONS WITHIN CONSENT AGENDA

All matters listed under item, **Consent Agenda**, are considered to be routine by City Council, and will be enacted by one motion in the form listed. Any items requiring expenditure are supported by a Certification of Availability of Funds and any item requiring discussion will be removed from the Consent Agenda and discussed separately. All Consent Agenda items will be reflected in full in the minutes.

- | | |
|-----------------|--|
| 105-2023 | A Resolution authorizing the execution of a Contract renewing membership in the Atlantic County Municipal Joint Insurance Fund |
| 108-2023 | A Resolution authorizing the placement of a Lien on Block 163, Lot 7, 200 Haines Avenue, in accordance with Chapter 99, Section 3 of the Code of the City of Linwood |
| 109-2023 | A Resolution authorizing the placement of a Lien on Block 111, Lot 1.01, 2 E. Monroe Avenue, in accordance with Chapter 99, Section 3 of the Code of the City of Linwood |
| 110-2023 | A Resolution authorizing the submission of a grant application to the New Jersey Department of Transportation for the Resurfacing of Wabash Avenue (Phase 3) |

APPROVAL OF BILL LIST: \$1,309,594.29

MEETING OPEN TO THE PUBLIC

FINAL REMARKS BY MAYOR AND COUNCIL

ADJOURNMENT

Resolution

City of Linwood, New Jersey

RESOLUTION NO. 106, 2023

A RESOLUTION HONORING THE MAINLAND 3/4 BOYS LACROSSE TEAM

WHEREAS, the following individuals are members of the **MAINLAND 3/4 BOYS LACROSSE TEAM**: Maximilian Altman, Allen Boland, Lucas Gizelbach, Michael Granieri, Carter Graves, Lucas Hance, Domenick Hoffecker, Declan Modlock, Michael Naman, Milan Pao, Jack Sargent, Aaron Sarraiocco, Adam Sarraiocco, Kyle Scannell, Maddox Sharp, Luke Steiner, Tyler Stites, and Benjamin Todd; and

WHEREAS, the **MAINLAND 3/4 BOYS LACROSSE TEAM** is coached by Brett Hoffecker and Shawn Scannell; and

WHEREAS, the **MAINLAND 3/4 BOYS LACROSSE TEAM** won the Jersey Shore Youth Lacrosse League Championship, completing their overall season with a record of 16 wins, and 0 losses; and

WHEREAS, the **MAINLAND 3/4 BOYS LACROSSE TEAM** has brought substantial recognition to the members thereof, their coaches, families, and the City of Linwood as a result of their outstanding efforts and achievements;

NOW, THEREFORE, BE IT RESOLVED, that the Mayor and Common Council of the City of Linwood, on behalf of all of the citizens of Linwood, congratulate, acknowledge and commend the **MAINLAND 3/4 BOYS LACROSSE TEAM** and its Coaches on their notable achievements.

I, Leigh Ann Napoli, RMC, Municipal Clerk of the City of Linwood, do hereby certify that the foregoing Resolution was unanimously adopted at a Regular Meeting of the Linwood City Council this 14th day of June 2023.

Darren Matik, Mayor

June Byrnes

Matt Levinson

Adam Walcoff

Joseph L. Youngblood, Jr., City Solicitor

Blair Albright

Stacy DeDomenicis

Todd Michael

Eric Ford, Council President

Leigh Ann Napoli, Municipal Clerk

Resolution

City of Linwood, New Jersey

RESOLUTION NO. 107, 2023

A RESOLUTION HONORING THE MAINLAND 7/8 GIRLS LACROSSE TEAM

WHEREAS, the following individuals are members of the **MAINLAND 7/8 GIRLS LACROSSE TEAM**: Veronica Andreev, Haley Barnhart, Callie Bean, Nora DeSalle, Lily Edge, Abigail Elliott, Annaliese Farren, Gabrielle Grant, Avery Graves, Gaby Guillen, Anna Heffernan, Maeve Kennedy, Lily Kern, Brooke Jones, Lauren LaMonaca, Keelyn McLaughlin, Reilly Nagle, Jade O'Neil, Lilli Person, Ava Rodgers, Brielle Smith, Emma Tenaglia, Riley Townsend, and Chloe Wroniuk; and

WHEREAS, the **MAINLAND 7/8 GIRLS LACROSSE TEAM** is coached by Kevin LaMonaca and Juan Guillen; and

WHEREAS, the **MAINLAND 7/8 GIRLS LACROSSE TEAM** won the Jersey Shore Youth Lacrosse League Championship, completing their overall season with a record of 16 wins, and 0 losses; and

WHEREAS, the **MAINLAND 7/8 GIRLS LACROSSE TEAM** has brought substantial recognition to the members thereof, their coaches, families, and the City of Linwood as a result of their outstanding efforts and achievements;

NOW, THEREFORE, BE IT RESOLVED, that the Mayor and Common Council of the City of Linwood, on behalf of all of the citizens of Linwood, congratulate, acknowledge and commend the **MAINLAND 7/8 GIRLS LACROSSE TEAM** and its Coaches on their notable achievements.

I, Leigh Ann Napoli, RMC, Municipal Clerk of the City of Linwood, do hereby certify that the foregoing Resolution was unanimously adopted at a Regular Meeting of the Linwood City Council this 14th day of June 2023.

Darren Matik, Mayor

June Byrnes

Matt Levinson

Adam Walcoff

Joseph L. Youngblood, Jr., City Solicitor

Blair Albright

Stacy DeDomenicis

Todd Michael

Eric Ford, Council President

Leigh Ann Napoli, Municipal Clerk

RESOLUTION No. 105, 2023

A RESOLUTION AUTHORIZING THE EXECUTION OF A CONTRACT RENEWING MEMBERSHIP IN THE ATLANTIC COUNTY MUNICIPAL JOINT INSURANCE FUND

WHEREAS, the City of Linwood (hereinafter the "MUNICIPALITY") is a member of the Atlantic County Municipal Joint Insurance Fund (hereinafter the "FUND"); and

WHEREAS, the MUNICIPALITY'S membership terminates as of January 1, 2024 unless earlier renewed by a Contract between the MUNICIPALITY and the FUND; and

WHEREAS, N.J.S.A. 40A:11-5 (1) (m) provides that a Contract which exceeds the bid threshold may be negotiated and awarded by the governing body without public advertising for bids and bidding therefor, if the subject matter is for the purchase of insurance coverage and consultant services, provided that the award is in accordance with the requirements for extraordinary unspecifiable services; and

WHEREAS, N.J.S.A. 40A:11-6.1(b) provides that the MUNICIPALITY shall make a documented effort to secure competitive quotations; however, a Contract may be awarded upon a determination, in writing, that the solicitation of competitive quotations is impracticable; and

WHEREAS, in accordance with N.J.A.C. 5:34-2.3, a designated official of the MUNICIPALITY, has filed a certification with the governing body describing in detail, as set forth below in this Resolution, why this Contract meets the provisions of the statutes and the regulations and why the solicitation of competitive quotations is impracticable; and

WHEREAS, it has been determined that the purchase of insurance coverage and insurance consultant services by the MUNICIPALITY requires a unique knowledge and understanding of the municipal exposures and risks associated with the operation of a municipal entity, and many insurance professionals are not qualified to assess these risks and exposures based upon their inherent complexity; and

WHEREAS, insurance coverage for municipal entities can vary greatly in the type, limits, and exceptions to coverage, and therefore particularized expertise in determining and obtaining the appropriate coverage is required to protect the MUNICIPALITY; and

WHEREAS, it is the goal of the MUNICIPALITY to obtain a single integrated program to provide all types of insurance coverage with a plan to limit the MUNICIPALITIES exposure; and

WHEREAS, the FUND has provided comprehensive insurance coverage to member municipalities since 1987; and

WHEREAS, since 1987, the Fund has continually refined all of the types of coverage that it provides to its members so that it offers

comprehensive insurance coverage and limits to all members that is unique and cannot be purchased from a single entity in the commercial insurance market; and

WHEREAS, the FUND has also developed and made available to its members Safety, Risk Management and Litigation Management programs that address the specific exposures and risks associated with municipal entities; and

WHEREAS, the FUND provides the MUNICIPALITY with Fund Administration, Claims Review, Claims Processing, Claims Administration, Actuarial and Legal services; and

WHEREAS, the FUND is one of the most financially sound Municipal Joint Insurance Funds in New Jersey, and the FUND operates with strong fiscal controls, member oversight, and meets all of the requirements promulgated by the New Jersey Department of Community Affairs and the Department of Banking and Insurance; and

WHEREAS, as an existing member of the FUND, the MUNICIPALITY would be renewing its membership in an organization with experienced and dedicated FUND Professionals who provide specialized services to the members; and

WHEREAS, the membership of the FUND includes many neighboring municipalities that have uniquely similar exposures to the MUNICIPALITY, and with whom the MUNICIPALITY has existing inter-local arrangements; and

WHEREAS, all of the aforementioned factors categorize the award of this Contract as an "extraordinary, unspecifiable service" that cannot be duplicated, accounted for, accurately detailed, or described in a manner that truly depicts the value of the MUNICIPALITY'S membership in the FUND; and

WHEREAS, for all of the aforementioned reasons, it is impracticable for the MUNICIPALITY to seek competitive quotations for a Contract to provide the procurement of insurance coverage and consultant services; and

WHEREAS, the FUND has been organized pursuant to N.J.S.A. 40A:10-36 et seq., and as such is an agency of the municipalities that created it; and

WHEREAS, N.J.S.A. 40A:11-5(2) also provides that a Contract which exceeds the bid threshold may be negotiated and awarded by the governing body without public advertising for bids and bidding therefor, if the Contract is entered into with a municipality or any board, body, officer, agency or authority thereof; and

WHEREAS, the FUND meets the definition of an agency as set forth in N.J.S.A. 40A:11-5(2); and

WHEREAS, for all of the aforementioned reasons, the MUNICIPALITY desires to enter into a Contract to renew its membership with the FUND for a period of three (3) years, for insurance coverage and consultant services, as an exception to the public bidding requirements of the Local Public Contracts Law.

NOW THEREFORE, be it resolved by the governing body of the MUNICIPALITY as follows:

1. The MUNICIPALITY agrees to renew its membership in the FUND and to be subject to the Bylaws, Rules and Regulations, coverages, and operating procedures thereof as presently existing or as modified from time to time by lawful act of the FUND.
2. The Mayor and City Clerk of the MUNICIPALITY shall be and hereby are authorized to execute the "Contract to Renew Membership" annexed hereto and made a part hereof and to deliver same to the FUND evidencing the MUNICIPALITY'S renewal of its membership.
3. In accordance with N.J.A.C. 5:34-2.3, the certificate of a designated official of the MUNICIPALITY, which details why the solicitation of competitive quotations is impracticable, is attached hereto and made a part of this Resolution.
4. The City Clerk of the MUNICIPALITY is authorized and directed to place a notice of the adoption of this Resolution and the award of this Contract in the official newspaper of the MUNICIPALITY.

This Resolution agreed to this 14th day of June, 2023, by a vote of:

_____ Affirmative _____ Negative _____ Abstentions

I, Leigh Ann Napoli, RMC, Municipal Clerk of the City of Linwood, do hereby certify that the foregoing resolution was duly adopted at a Regular Meeting of the City Council of Linwood, held this 14th day of June, 2023.

IN WITNESS WHEREOF, I have hereunto set my hand and official seal this 14th day of June, 2023.

LEIGH ANN NAPOLI, RMC, MUNICIPAL CLERK

DARREN MATIK, MAYOR

APPROVED: _____

RESOLUTION No. 108, 2023

A RESOLUTION AUTHORIZING THE PLACEMENT OF A LIEN ON BLOCK 163, LOT 7 (200 HAINES AVENUE) IN ACCORDANCE WITH CHAPTER 99, SECTION 3 OF THE CODE OF THE CITY OF LINWOOD

WHEREAS, Consistent with N.J.S.A. 40:48-2.14, Linwood City Code Chapter 99, Brush, Grass and Weeds, Section 3, Failure to comply; costs to become lien on property, provides that charges incurred by the City of Linwood in the removal and abatement of brush, grass and weeds on private property shall become a lien on the subject property; and

WHEREAS, the Linwood Code Enforcement Officer has placed the owner of Block 163, Lot 7 on notice with regard to certain conditions on the aforesaid property that constitute a nuisance in accordance with Chapter 99, Section 2 of the Linwood City Code and has formally required abatement of the nuisance; and

WHEREAS, the property owner failed to abate the condition within twenty days of the date of the notice; and

WHEREAS, the Linwood Lawn Maintenance Contractor has cleaned the property and abated the nuisance at the cost of \$210.00; and

WHEREAS, the Common Council of the City of Linwood wishes to place a lien on Block 163, Lot 7 located at 200 Haines Avenue in the amount of \$210.00 in accordance with the terms and conditions of Chapter 99, Section 3 of the Linwood City Code;

NOW, THEREFORE, BE IT RESOLVED by the Common Council of the City of Linwood that the costs expended in the amount of \$210.00 shall be charged against the subject property and shall constitute a lien on Block 163, Lot 7, 200 Haines Avenue in the City of Linwood.

BE IT FURTHER RESOLVED, that this lien shall bear interest and shall be enforced and collected as provided for in the Linwood City Code.

I, Leigh Ann Napoli, RMC, Municipal Clerk of the City of Linwood, do hereby certify that the foregoing resolution was duly adopted at a Regular Meeting of the City Council of Linwood, held this 14th day of June, 2023.

IN WITNESS WHEREOF, I have hereunto set my hand and official seal this 14th day of June, 2023.

LEIGH ANN NAPOLI, RMC, MUNICIPAL CLERK

DARREN MATIK, MAYOR

APPROVED: _____

Miller's Lawn Care, Inc.

PO Box 402
Linwood, NJ 08221

609-272-3000

Invoice

Date	Invoice #
6/6/2023	23-60

Bill To
The City of Linwood 400 Poplar Avenue Linwood, NJ 08221

Due Date
6/7/2023

Date	Service	Description	Quan...	Rate	Amount
6/1/2023	Cutting	200 Haines Ave.		210.00	210.00

Subtotal	\$210.00
Sales Tax (6.625%)	\$0.00

We now offer e-billing! Please provide us with your email address and you will automatically be set up. Thank you for your continued patronage!

Total	\$210.00
Balance Due	\$210.00

RESOLUTION No. 109, 2023

A RESOLUTION AUTHORIZING THE PLACEMENT OF A LIEN ON BLOCK 111, LOT 1.01 (2 E. MONROE AVENUE) IN ACCORDANCE WITH CHAPTER 99, SECTION 3 OF THE CODE OF THE CITY OF LINWOOD

WHEREAS, Consistent with N.J.S.A. 40:48-2.14, Linwood City Code Chapter 99, Brush, Grass and Weeds, Section 3, Failure to comply; costs to become lien on property, provides that charges incurred by the City of Linwood in the removal and abatement of brush, grass and weeds on private property shall become a lien on the subject property; and

WHEREAS, the Linwood Code Enforcement Officer has placed the owner of Block 111, Lot 1.01 on notice with regard to certain conditions on the aforesaid property that constitute a nuisance in accordance with Chapter 99, Section 2 of the Linwood City Code and has formally required abatement of the nuisance; and

WHEREAS, the property owner failed to abate the condition within twenty days of the date of the notice; and

WHEREAS, the Linwood Lawn Maintenance Contractor has cleaned the property and abated the nuisance at the cost of \$1,041.37; and

WHEREAS, the Common Council of the City of Linwood wishes to place a lien on Block 111, Lot 1.01 located at 2 E. Monroe Avenue in the amount of \$1,041.37 in accordance with the terms and conditions of Chapter 99, Section 3 of the Linwood City Code;

NOW, THEREFORE, BE IT RESOLVED by the Common Council of the City of Linwood that the costs expended in the amount of \$1,041.37 shall be charged against the subject property and shall constitute a lien on Block 111, Lot 1.01, 2 E. Monroe Avenue in the City of Linwood.

BE IT FURTHER RESOLVED, that this lien shall bear interest and shall be enforced and collected as provided for in the Linwood City Code.

I, Leigh Ann Napoli, RMC, Municipal Clerk of the City of Linwood, do hereby certify that the foregoing resolution was duly adopted at a Regular Meeting of the City Council of Linwood, held this 14th day of June, 2023.

IN WITNESS WHEREOF, I have hereunto set my hand and official seal this 14th day of June, 2023.

LEIGH ANN NAPOLI, RMC, MUNICIPAL CLERK

DARREN MATIK, MAYOR

APPROVED: _____

Miller's Lawn Care, Inc.

PO Box 402
Linwood, NJ 08221

609-272-3000

Invoice

Date	Invoice #
6/8/2023	23-63

Bill To
The City of Linwood 400 Poplar Avenue Linwood, NJ 08221

Due Date
6/8/2023

Date	Service	Description	Quan...	Rate	Amount
6/7/2023	Cutting	2 E Monroe		215.00	215.00
	Miscellaneous	Clean up street/sidewalk, trim back bushes overgrown on sidewalk, elevate trees		730.00	730.00
	Materials	dump fees		96.37	96.37

Subtotal \$1,041.37

Sales Tax (6.625%) \$0.00

We now offer e-billing! Please provide us with your email address and you will automatically be set up. Thank you for your continued patronage!

Total \$1,041.37

Balance Due \$1,041.37

City of Linwood
Resolution No. 110, 2023

Resolution: Approval to submit a grant application and execute a grant contract with the New Jersey Department of Transportation for the **Resurfacing of Wabash Avenue (Phase 3)** project.

NOW, THEREFORE, BE IT RESOLVED that Council of **the City of Linwood** formally approves the grant application for the above stated project.

BE IT FURTHER RESOLVED that the **(Mayor/Council)** and Clerk are hereby authorized to submit an electronic grant application identified as **MA-2024-Linwood City-00214** to the New Jersey Department of Transportation on behalf of **the City of Linwood**.

BE IT FURTHER RESOLVED that **(Mayor/Council)** and Clerk are hereby authorized to sign the grant agreement on behalf of **the City of Linwood** and that their signature constitutes acceptance of the terms and conditions of the grant agreement and approves the execution of the grant agreement.

Certified as a true copy of the Resolution adopted by the Council
On this 14 day of June, 2023

Clerk

My signature and the Clerk's seal serve to acknowledge the above resolution and constitute acceptance of the terms and conditions of the grant agreement and approve the execution of the grant agreement as authorized by the resolution above.

ATTEST and AFFIX SEAL

(Clerk)

(Presiding Officer)